

GUJARAT TECHNOLOGICAL UNIVERSITY

No: GTU/MBA/Exam Form/WINTER-2013/10057

Date: 22/11/2013

Instructions for filling up the exam forms for MBA Sem 1 WINTER Exam-2013

- (1) Please download the PDF file of Exam Forms of **MBA sem 1** from admin panel.
- (2) Single exam form per student is to be generated.
- (3) Print the Exam forms in good quality paper and as per the format of GTU so that the BARCODE can be readable.
- (4) Please verify subject code of student, if any mismatch or doubt found then immediately inform to GTU on respective course email Id (MBA- pg@gtu.edu.in).
- (5) After filling the exam forms, institute have to **GUN the** exam forms using bar code reader within time schedule.
- (6) Once you gun the exam form, follow instruction given in admin panel to credit exam fees (link to fill the fees on admin panel is http://di.gtuexams.in/files/Payment_HelpFile.htm), within the time schedule as below,

EXAM	Dates for downloading and filling Exam form for Student	Last date of gun and lock	Challan Submission Date
MBA	23 th to 26 th November 2013	27 th to 28 th November 2013	30 th November 2013

- (7) If the colleges fail to credit exam fee in time, Students hall ticket will not be sent to those institutes.
- (8) There is no need to send the hard copies of exam forms to GTU.
- (9) No exam forms will be accepted after last date of exam form filling with late fees.

I/C Controller of Examination

GTU, Ahmedabad